



WESCO Sustainable Procurement Guidelines

WESCO's procurement policy presents an opportunity to help drive sustainability across our supply chain. By identifying products that have less of an environmental impact, we will be reducing environmental impacts upstream (in the manufacturing of the products we use and consume) and downstream (in the packaging, invoices, and other materials that pass through WESCO to our customers.)

The following are WESCO's sustainable procurement guidelines:

- 1. *Electronics: Printers, copiers, faxes, monitors, personal computers, data center technology, and all other electronics should be energy-efficient, and have reduced environmental impact in their production.***
 - All electronics should be ENERGY STAR-certified if certification exists in their product class. ENERGY STAR electronics will reduce our energy consumption and cut energy costs, and help WESCO do its part to reduce greenhouse gas emissions. WESCO is an ENERGY STAR partner, and we support the program's mission to drive energy efficiency forward. www.energystar.gov
 - When possible, all electronics should be EPEAT-compliant, reducing the environmental impact of these products as well as their use of toxic materials. <http://www.epeat.net>.

- 2. *Office paper: All office paper should come from more sustainable sources.***
 - All general copy, fax, and printer paper should be 30% recycled content or higher. Where cost-competitive and job-appropriate, paper should be 100% post-consumer recycled content.
 - Where cost-competitive, paper should come from sustainable sources, and be certified by the Forest Stewardship Council (FSC).
 - Where cost-competitive, paper should be chlorine-free, and colored paper should be produced using non-toxic dyes.
 - Procurement officials should look for additional opportunities to reduce the environmental impact of other paper products, including business cards, envelopes, kitchen supplies (cups, plates), and printed checks.

- 3. *Packaging: All boxes should use cardboard from recycled sources. All packaging fill should be as sustainable as possible given product safety and cost constraints.***

- All cardboard boxes should have some post-consumer recycled content – where cost-competitive, boxes should be 100% post-consumer recycled materials.
- Packaging fill should minimize the use of Styrofoam, plastics, and virgin paper. Fill should come from recycled content, be recyclable, or come from sustainable bio-based sources.
- Warehouses should reuse packaging fill from previous branch and customer shipments whenever possible, to reduce the purchase of additional packaging materials.
- WESCO should look to follow the guidelines of the Sustainable Packaging Coalition to the best of our ability: www.sustainablepackaging.org

4. *Green construction: Where WESCO is responsible for building new facilities or overseeing major renovations, construction materials (to the extent possible) should be meeting key LEED standards for sustainability.*

- a. Exterior construction should include locally-sourced, low-carbon, environmentally sustainable materials.
- b. Interior walls, cubicles, and ceiling tile should come from recycled, rapidly-renewable, and local sources whenever possible.
- c. Carpets, paints, and furniture should contain no formaldehyde, VOCs, or other toxic materials.
- d. For more details on WESCO’s sustainable construction policy, refer to our green leasing policy, available at www.wesco.com/sustainability. For additional info on LEED sustainable construction strategy, visit www.usgbc.org.

5. *All cleaning supplies must be non-toxic:*

- a. WESCO will use “Green Seal” green cleaning supplies (available through multiple cleaning products companies or Staples “Sustainable Earth” cleaning products in all of our facilities.

Resources

To help implement the sustainable procurement policy, below are some resources to help identify products that meet the sustainability criteria:

1. Electronics
 - a. www.Energystar.gov has a complete list of products meeting the ENERGY STAR guidelines. All major electronics manufacturers and distributors should also be able to provide procurement officers with details regarding ENERGY STAR-certified products.
 - b. EPEAT is a federal standard to improve the recyclability of electronics products. More information is available at EPEAT (SITE?)
2. Paper
 - a. At a minimum, WESCO should look to use paper that is 30% post-consumer recycled content. WESCO's current paper supplier (staples) has a number of recycled content options (www.eway.com or www.eway.ca).
 - b. FSC is a certification for sustainably forested paper by the Forest Stewardship Council. More information available at www.fsc.org. Most major office paper distributors now carry FSC certified paper.
3. Packaging
 - a. In an effort to reduce packaging waste, a first step is to use more sustainable packaging materials. This includes 100% post-consumer recycled cardboard and the most sustainable packing fill available for a given product. For more information on identifying sustainable packaging solutions, see <http://www.sustainablepackaging.org>.
4. Construction materials:
 - a. Visit www.usgbc.org
5. Furniture
 - a. Visit <http://www.sustainablefurnishings.org>
6. Cleaning supplies
 - a. For the cleaning categories required under Green Seal and the qualifying products, visit www.green Seal.org. Most regional and national janitorial companies now offer a "green cleaning" service that is compliant with Green Seal – please check with your janitorial contracts to identify whether this is an option we can pursue under our current contracts.