

WESCO Distribution, Inc.



Foreign Supplier Requirements

Prerequisites

The foreign supplier must be able to comply with all CBP regulations regarding merchandise intended for exportation to the United States (including packaging, labeling, patents, trademarks and copyright requirements related to the shipment). All aspects of the shipment must meet or exceed compliance with the requirements and laws of the country of origin and all applicable United States Federal laws and regulations.

Security Programs

WESCO requires that all vendors shipping to the US have an adequate security policy in place to ensure the supply chain is secure from the introduction of terrorist contraband and any illegally smuggled goods. The supplier must implement reasonable measures to protect the supply chain and integrity of shipments destined for the United States.

ISF

The supplier must comply with ISF regulations (if an applicable ocean shipment) by sending the data to the importing location and the designated customs broker (if so instructed) at least 3 days prior to the shipment loading on an ocean vessel.

HTSUS

The supplier must ensure accurate HTS classifications are listed on the commercial or manufacturers invoice for each item contained in the shipment. The HTS should be provided at the quoting stage and included on the official Purchase Order.

Documentation

The documentation required for the shipment (commercial invoice, packing list, bill of lading or AWB and any other documents specific to the shipment) must be provided to WESCO in a timely fashion.

- Required elements on the commercial invoice and packing list are as follows (in clear, concise English):

Commercial Invoice

WESCO purchase order number
Part number
Description
Quantity per line item
Total value of shipment
Unit price/extended price per line
Country of origin
HTSUS (to the 8th or 10th digit)

Terms of Sale (Incoterms) Price List

WESCO purchase order number
Part number
Description
Quantity per line item
Box number each item is packed in
Total number of boxes in shipment
Final delivery address

Free Trade Agreements / Special Duty Designations

If the shipment originates from a country with a US Free Trade Agreement in place or a GSP country, the supplier must provide the documentation necessary to support the eligibility of the merchandise. The information provided and all documentation must be accurate and complete.

Valuation

In regards to valuation, the supplier must list the accurate transaction value of the goods (the price paid). If applicable the following additional information should be included as indicated:

- Freight/insurance charges - if the freight and / or insurance is included in the value listed on the commercial invoice the supplier must provide back up from the service provider listing the accurate amounts paid. This back up **MUST** be from the freight / insurance service provider to be valid. If any assists, packing costs, selling commissions, royalty or license fees are known by the supplier at the time of export from point of origin or subsequently during / after the import process that information should be provided in writing to the WESCO importing location as soon as possible.

Country of Origin

The supplier is required to comply with all applicable country of origin markings pursuant to 19 CFR § 134. It is the responsibility of the manufacturer or supplier to know the CBP requirements for the specific items being offered for import into the US and to ensure the labeling regulations are fully adhered to. The supplier will ensure the accurate country of origin is listed on the commercial or manufacturers invoice for each item contained in the shipment.

The supplier / vendor agrees to uphold the above policies and procedures; and will be responsible for any charges, penalties, fines and fees associated with the suppliers / vendors failure to adhere to the policies and guidelines outlined in these instructions.